

**Village of Marvin
North Carolina
FINANCE OFFICER REPORT**

DATE: August 7, 2017
TO: Mayor and Council
FROM: Christine Robertson
SUBJECT: June 2017 Treasury Report

Reports

The June 2017 Budget-to-Actual Report reflects the general operations of the Village in the top section and the ongoing capital projects in the bottom section. Highlights are included in the “Comments” column of the report, and all details for each account are shown in the transparency reports presented after the summary report. There were no changes to the Fund Balance Report in June.

Budget Amendments

There were no budget amendments in June.

Budget Reallocations

In June, the Finance Officer reallocated \$535 from Contingency to Dues & Subscriptions to account for year-end expenses that were slightly higher than budgeted.

The Finance Officer also reallocated \$14,921.03 from Zoning Expenses to Capital Project – Roads for the portion of Engineering costs that were paid using Powell Bill Funds.

Bank Accounts

Bank Balances	June 30, 2017
Checking**	\$2,204,932.25
Savings	\$ 555,859.24
Total Cash in Bank	\$2,760,791.49

**The Checking account includes \$161,829 of cash received from developers as Performance Surety Bonds. These funds are not available for current operations.

Village of Marv General Fund						
Profit & Loss Budget vs Actual (Summary Level)						
Year to Date Ending June 30, 2017						
	Actual June 2017	Year to Date Actual thru June 2017	Total Annual Budget	YTD Over (Under) Budget	% of Budget	Comments - See Transparency Report for Details of Current Month
Revenues						
3001 · Ad Valorem	\$ 240	518,778	511,000	7,778	102%	Tax bills were mailed in August, due January 2017
3200 · Motor Vehicle Tax	3,757	47,014	41,725	5,289	113%	Collected monthly
3300 · Sales & Use Tax	14,793	163,339	150,000	13,339	109%	Collected monthly
3400 · Alcoholic Beverage Tax	-	29,293	28,760	533	102%	Collected in May 2017
3500 · Utilities Sales Tax	77,550	305,022	260,000	45,022	117%	Collected quarterly
3600 · Zoning	1,225	71,621	59,066	12,555	121%	Some subdivision fees were collected ahead of schedule; permit fees are running higher than budget
3700 · Interest & Misc. Revenues	229	3,163	755	2,408	419%	Security Alarm Violations were higher than budgeted, Misc Income includes redemption of cumulative credit card points
3800 · Powell Bill Allocation	-	132,410	120,670	11,740	110%	Collected in September and December
3850 · Fee in Lieu for Green Space	-	-	20,000	(20,000)	0%	Final plat for Broadmoor - was expected Spring 2017 but will not be collected till FY18
Total Revenues	97,794	1,270,640	1,191,976	78,664	107%	
Expenditures						
4000 · Community Outreach	-	6,856	11,200	(4,344)	61%	Under budget due to rain out of the Aug 2016 NNO movie night and only one publication was issued compared to two that were budgeted
4100 · Dues & Subscriptions	30	12,578	12,578	0	100%	Used \$535 from Contingency funds to cover dues that were higher than expected
4200 · Elections	-	-	-	0	0%	
4300 · Furnishings & Equipment	-	2,336	14,500	(12,164)	16%	New office PC and park laptop were purchased - other costs budgeted for moving to the cloud were not incurred
4400 · Gifts	-	171	500	(329)	34%	
4500 · Insurance and Bonds	-	11,416	12,143	(727)	94%	
4600 · Maintenance and Repair	-	-	228,950	(228,950)	0%	See below for transfer out to Capital Project Budget
4700 · Occupancy	1,509	19,670	22,655	(2,985)	87%	
4800 · Office Expenditures	1,854	21,872	22,500	(628)	97%	
5000 · Professional Services	9,539	69,016	73,500	(4,484)	94%	While attorney fees were over budget by about \$7,500, this was offset by two categories (Codification of Ordinances and Planning Consultant) that were both under budget by about \$12,000 total.
5100 · Prospective Acquisitions Costs	-	-	92,400	(92,400)	0%	
5500 · Public Safety	1,275	109,712	112,667	(2,955)	97%	
6000 · Salaries & Related Expenditures	21,480	249,441	256,184	(6,743)	97%	Under budget due to vacancies during the fiscal year.
6050 · Stipends	2,850	28,350	38,270	(9,920)	74%	Under budget due to board members who waived stipends and vacancies during the fiscal year.
6400 · Training & Travel	44	1,067	8,300	(7,233)	13%	Staff turnover and vacancies contributed to staff not going to training courses that were budgeted
6500 · Zoning Expenditures	(10,300)	64,469	64,469	0	100%	Zoning expenses includes about \$29K of costs related to Powell Bill / roads. We transferred the amount that was in excess of what was budgeted for the year (about \$14K) to Capital Project - Roads and used Powell Bill funds for that.
6600 · Debt Service	9,110	110,650	110,651	(1)	100%	Expect actual to be right on budget
6700 · Park Operations	457	47,839	61,794	(13,955)	77%	Park revenues were higher than budgeted.
7060 Transfer Out Capital Projects	-	228,950				
6900 · Contingency	535	535	48,715	(48,180)	1%	
Total Expenditures	38,383	984,928	1,191,976	(435,998)	83%	
Net Revenue Over/Under Expenditures	\$ 59,411	\$ 285,712	\$ -	\$ 514,662		
Capital Projects						
3900 Fund Balance Appropriated		1,102,425	1,102,425	-	100%	Village Hall, Loop Extension, Tullamore Trail & Parking, Farmers' Market
7050 Transfer In Capital Projects		228,950				Road Improvements (\$225,000) and Greenway Trails Construction & Maintenance (\$3,950)
90000 Cumulative Expenses	(27,163)	(122,073)	(1,102,425)	980,352	11%	Tullamore Trail & Parking Lot construction and Village Hall architect & engineering costs
Net Balance Left to Spend	(27,163)	1,209,302	-	980,352	100%	
PROOF	32,248	1,495,014				

Village of Marvin
Transparency Report Revenue
June 2017

Type	Date	Memo	Class	Amount
3001 · Ad Valorem				
3005 · Current Year Taxes				
Deposit	06/07/2017	Deposit	General Fund:VOM	10.64
Deposit	06/12/2017	Deposit	General Fund:VOM	302.20
Deposit	06/26/2017	Deposit	General Fund:VOM	21.25
Total 3005 · Current Year Taxes				334.09
3007 · Refunds of Tax Overpayments				
Check	06/15/2017	Overpayment of personal property tax (P2262101)	General Fund:VOM	-33.64
Check	06/15/2017	Overpayment of personal property tax (P2204290)	General Fund:VOM	-22.44
Check	06/30/2017	Parcel #06-222366 LiXiuqin	General Fund:VOM	-22.09
Check	06/30/2017	Parcel #06-186318 P. Manjusha	General Fund:VOM	-15.70
Total 3007 · Refunds of Tax Overpayments				-93.87
Total 3001 · Ad Valorem				240.22
3200 · Motor Vehicle Tax				
3201 · Collection and Distrib Fee				
Deposit	06/19/2017	NCVTS May 2017		-118.63
General J...	06/30/2017	Reverse FY16 accrual	General Fund:VOM	106.32
General J...	06/30/2017	June NCVTS (rec'd XXXXX)	General Fund:VOM	-100.00
Total 3201 · Collection and Distrib Fee				-112.31
3200 · Motor Vehicle Tax - Other				
Deposit	06/19/2017	NCVTS May 2017		4,052.90
General J...	06/30/2017	Reverse FY16 accrual	General Fund:VOM	-3,796.79
General J...	06/30/2017	Reverse FY16 accrual	General Fund:VOM	13.36
General J...	06/30/2017	June NCVTS (rec'd XXXXX)	General Fund:VOM	3,600.00
General J...	06/30/2017	May NCVTS refunds (rec'd XXXXX)	General Fund:VOM	0.00
Total 3200 · Motor Vehicle Tax - Other				3,869.47
Total 3200 · Motor Vehicle Tax				3,757.16
3300 · Sales & Use Tax				
Deposit	06/15/2017	April 2017 Sales & Use tax	General Fund:VOM	15,267.08
General J...	06/30/2017	Reverse FY16 accrual	General Fund:VOM	-13,435.42
General J...	06/30/2017	Reverse FY16 accrual	General Fund:VOM	-13,038.81
General J...	06/30/2017	May 2017 and June 2017 Sales & Use Tax	General Fund:VOM	26,000.00
Total 3300 · Sales & Use Tax				14,792.85
3500 · Utilities Sales Tax				
Deposit	06/15/2017	Quarter ended March 2017	General Fund:VOM	77,549.67
Total 3500 · Utilities Sales Tax				77,549.67
3600 · Zoning				
3602 · Permits				
Deposit	06/07/2017	Various	General Fund:Devel...	450.00
Deposit	06/07/2017	Various	General Fund:Devel...	100.00
General J...	06/09/2017	Zoning and Tree Removal Permits - Village Hall	General Fund:VOM	300.00
Deposit	06/13/2017	17-11918	General Fund:VOM	25.00
Deposit	06/21/2017	16-11816	General Fund:Devel...	50.00
Deposit	06/21/2017	17-11920	General Fund:VOM	25.00
Deposit	06/26/2017	Deposit	General Fund:VOM	25.00
Deposit	06/29/2017	14-11404	General Fund:Devel...	75.00
Deposit	06/29/2017	17-11867	General Fund:Devel...	50.00

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08/07/17
Accrual Basis

Village of Marvin
Transparency Report Revenue
June 2017

Type	Date	Memo	Class	Amount
Deposit	06/29/2017	17-11924 & 17-11925	General Fund:VOM	50.00
General J...	06/30/2017	June 2017 CC receipts	General Fund:VOM	75.00
Total 3602 · Permits				1,225.00
Total 3600 · Zoning				1,225.00
3700 · Interest & Misc. Revenues				
3703 · Security Alarm Violations				
Deposit	06/26/2017	Marvin Creek HOA citation #2826	General Fund:VOM	100.00
Total 3703 · Security Alarm Violations				100.00
3704 · Interest Income - Savings				
Deposit	06/30/2017	monthly interest	General Fund:VOM	22.83
Total 3704 · Interest Income - Savings				22.83
3705 · Interest Income Checking Acct				
Deposit	06/13/2017	monthly interest	General Fund:VOM	73.19
Total 3705 · Interest Income Checking Acct				73.19
3706 · Late Fee/Penalty Delinquent Tax				
Deposit	06/12/2017	Deposit	General Fund:VOM	16.48
Deposit	06/26/2017	Deposit	General Fund:VOM	0.84
Total 3706 · Late Fee/Penalty Delinquent Tax				17.32
3707 · Tax Delinquency Advertising				
Deposit	06/12/2017	Deposit	General Fund:VOM	7.91
Deposit	06/26/2017	Deposit	General Fund:VOM	7.91
Total 3707 · Tax Delinquency Advertising				15.82
Total 3700 · Interest & Misc. Revenues				229.16
TOTAL				97,794.06

Transparency Report Expenditures

Accrual Basis

June 2017

Type	Date	Name	Memo	Class	Amount
4100 · Dues & Subscriptions					
4101 · Subscriptions					
4104 · Subs - Payroll/Quickbks Service					
Check	06/06/2017	Intuit/Quickbooks	annual payroll service 2017-18	General Fund:VOM	565.00
Total 4104 · Subs - Payroll/Quickbks Service					565.00
4101 · Subscriptions - Other					
General J...	06/30/2017		Use contingency funds	General Fund:VOM	-15.00
Total 4101 · Subscriptions - Other					-15.00
Total 4101 · Subscriptions					550.00
4150 · Membership Dues					
General J...	06/30/2017		Use contingency funds	General Fund:VOM	-520.04
Total 4150 · Membership Dues					-520.04
Total 4100 · Dues & Subscriptions					29.96
4700 · Occupancy					
4702 · Occupancy - Electricity					
Bill	06/18/2017	Union Power Cooperative	5369518001 Village Hall	General Fund:VOM	153.21
Total 4702 · Occupancy - Electricity					153.21
4703 · Occupancy - Fellowship Hall Use					
Bill	06/30/2017	Banks Presbyterian Church	Fellowship Hall Use - 5/18/17	General Fund:VOM	25.00
Total 4703 · Occupancy - Fellowship Hall Use					25.00
4704 · Occupancy - Gas heat					
Check	06/16/2017	Piedmont Natural Gas	9002668225001	General Fund:VOM	22.00
Total 4704 · Occupancy - Gas heat					22.00
4705 · Occupancy - Lawn Service					
Bill	06/30/2017	The Long Group, LLC	Lawn service at Village Hall	General Fund:VOM	188.00
Total 4705 · Occupancy - Lawn Service					188.00
4708 · Occupancy - Office Cleaning					
Bill	06/30/2017	Maid Brigade-Charlotte NC	Office cleaning June 2017	General Fund:VOM	206.00
Total 4708 · Occupancy - Office Cleaning					206.00
4710 · Occupancy - Town Hall Rent					
Check	06/02/2017	T.R. Lawing Realty. Inc.	monthly rent on town hall	General Fund:VOM	915.00
Total 4710 · Occupancy - Town Hall Rent					915.00
Total 4700 · Occupancy					1,509.21
4800 · Office Expenditures					
4802 · Office Exp - Advertising					
Bill	06/30/2017	NCLM	Village Clerk Ad (May/June 2017)	General Fund:VOM	42.00
Total 4802 · Office Exp - Advertising					42.00
4803 · Office Exp - Bank Fees					
Check	06/30/2017	Heartland Payment Systems	monthly CC fees	General Fund:VOM	45.00
Total 4803 · Office Exp - Bank Fees					45.00
4804 · Office Exp - Copier Rental					
Bill	06/14/2017	RICOH USA, INC/Ikon Office Sol...	Monthly copier rental	General Fund:VOM	183.99
Total 4804 · Office Exp - Copier Rental					183.99
4805 · Office Exp - Meals					
Credit Car...	06/07/2017	Showmars	Lunch - Robyn and Nancy	General Fund:VOM	21.41
Credit Car...	06/13/2017	Restaurant	Breakfast - Park Mgr meeting with Carolina Thread Trail rep	General Fund:VOM	9.83
Credit Car...	06/15/2017	Restaurant	Staff lunch- Kelley and Robyn	General Fund:VOM	34.18
Credit Car...	06/22/2017	Restaurant	Staff lunch- Chris and Robyn	General Fund:VOM	20.31
Total 4805 · Office Exp - Meals					85.73
4807 · Office Exp - Per Copy Costs					
Bill	06/01/2017	RICOH USA, INC (Per Copy Cost)	Base June 2017 Actual Color May 2017	General Fund:VOM	103.25
Total 4807 · Office Exp - Per Copy Costs					103.25
4808 · Office Exp - Postage					
Check	06/07/2017	FP Mailing Solutions	refill postage machine	General Fund:VOM	250.00
Credit Car...	06/12/2017	UPS	Overnight permits and checks for Village Hall	General Fund:VOM	18.05
Total 4808 · Office Exp - Postage					268.05
4809 · Office Exp - Software					
Credit Car...	06/12/2017	Adobe	Adobe Acrobat Pro DC subscription - one year	General Fund:VOM	179.88
Total 4809 · Office Exp - Software					179.88
4810 · Office Exp - Supplies					
Bill	06/22/2017	Office Depot	scissors for office; Inv 937423602001	General Fund:VOM	7.37
Bill	06/22/2017	Office Depot	bandaids for office; Inv 937423603001	General Fund:VOM	2.49
Bill	06/22/2017	Office Depot	headphones for clerk; Inv 937423606001	General Fund:VOM	6.20
Bill	06/22/2017	Office Depot	office supplies; Inv 937421665001	General Fund:VOM	115.80
Bill	06/22/2017	Office Depot	defective keyboard returned and re-ordered; Inv 937423604001	General Fund:VOM	69.83
Credit Car...	06/27/2017	Vista Print	Business Cards - Barbie, Ed Swan	General Fund:VOM	35.95
Bill	06/27/2017	Hour Computer Man	Display port to DVI adaptor cable	General Fund:VOM	20.00
Bill	06/30/2017	Crystal Springs	office water	General Fund:VOM	7.19
Bill	06/30/2017	Office Depot	new keyboard to replace original which was defective ; Inv 940168288001	General Fund:VOM	69.83
Total 4810 · Office Exp - Supplies					334.66
4811 · Office Exp - Telephone/DSL					
Check	06/13/2017	Windstream	Village Hall phone and internet	General Fund:VOM	450.29
Total 4811 · Office Exp - Telephone/DSL					450.29
4812 · Office Exp - Website Host/Email					
Credit Car...	06/13/2017	Microsoft online	Email for planning board members and tax collector	General Fund:VOM	14.00
Credit Car...	06/13/2017	Microsoft online	Sharepoint for Council, Clerk, Village Administrator, Finance Officer, Planning Board Chair	General Fund:VOM	54.00
Credit Car...	06/13/2017	Microsoft online	Office 365 Enterprise E3 for Karen	General Fund:VOM	20.00
Total 4812 · Office Exp - Website Host/Email					88.00

Transparency Report Expenditures

Accrual Basis

June 2017

Type	Date	Name	Memo	Class	Amount
4813 · Office Exp -Postage Mach Rental					
Bill	06/03/2017	FP Mailing Solutions	Quarterly postage machine rental	General Fund:VOM	73.08
Total 4813 · Office Exp -Postage Mach Rental					73.08
4814 · Off Exp-Accounting Adjustments					
Liability A...	06/30/2017			General Fund:VOM	0.07
General J...	06/30/2017		To correct rounding adj for sales tax receivable	General Fund:VOM	0.01
Total 4814 · Off Exp-Accounting Adjustments					0.08
Total 4800 · Office Expenditures					1,854.01
5000 · Professional Services					
5001 · Prof Fees - Attorney					
50010 · Retainer					
Bill	06/30/2017	Cox Law Firm, PLLC	Retainer - June 2017	General Fund:VOM	250.00
Total 50010 · Retainer					250.00
50011 · On Call Services					
Bill	06/30/2017	Cox Law Firm, PLLC	Time Entries - June (11.2 hours)	General Fund:VOM	2,520.00
Total 50011 · On Call Services					2,520.00
Total 5001 · Prof Fees - Attorney					2,770.00
5004 · Prof Fees - Computer Consultant					
Bill	06/06/2017	Hour Computer Man	Onsite support - various issues	General Fund:VOM	37.50
Bill	06/16/2017	Hour Computer Man	Onsite and remote support - various issues	General Fund:VOM	262.50
Bill	06/21/2017	Hour Computer Man	Onsite support - various issues	General Fund:VOM	131.25
Bill	06/22/2017	Hour Computer Man	Onsite support	General Fund:VOM	37.50
Bill	06/27/2017	Hour Computer Man	Onsite support	General Fund:VOM	150.00
Bill	06/28/2017	Hour Computer Man	Onsite support	General Fund:VOM	25.00
Bill	06/29/2017	Hour Computer Man	Onsite support	General Fund:VOM	75.00
Total 5004 · Prof Fees - Computer Consultant					718.75
5006 · Planning/Zoning Consultant					
Bill	06/30/2017	Benchmark CMR, Inc.	Planning support contract - June 2017	General Fund:VOM	5,750.00
Total 5006 · Planning/Zoning Consultant					5,750.00
5007 · Prof Fees - Other					
Check	06/15/2017	Melody A. Graham	May 18th meeting and minutes (11 hours)	General Fund:VOM	0.00
Check	06/19/2017	Melody A. Graham	May 18th meeting and minutes (10 hours)	General Fund:VOM	300.00
Total 5007 · Prof Fees - Other					300.00
Total 5000 · Professional Services					9,538.75
5500 · Public Safety					
5501 · Other Public Safety					
Bill	06/02/2017	Stephen A. Eason	Traffic Marvin W/E 06-02-17	General Fund:VOM	150.00
Bill	06/02/2017	David Taylor Richardson	Traffic Marvin W/E 06-02-17	General Fund:VOM	75.00
Bill	06/02/2017	Jason Rumley	Traffic Marvin W/E 06-02-17	General Fund:VOM	75.00
Bill	06/02/2017	Joshua Boyd Rushing	Traffic Marvin W/E 06-02-17	General Fund:VOM	150.00
Bill	06/02/2017	Lia Fue Yang	Traffic Marvin W/E 06-02-17	General Fund:VOM	75.00
Bill	06/02/2017	David Taylor Richardson	Traffic Marvin W/E 06-02-17	General Fund:VOM	75.00
Bill	06/09/2017	Jerry Chad Barbee	Traffic Marvin W/E 06-09-17	General Fund:VOM	75.00
Bill	06/09/2017	Samuel Forest Clark	Traffic Marvin W/E 06-09-17	General Fund:VOM	75.00
Bill	06/09/2017	Anthony Mason	Traffic Marvin W/E 06-09-17	General Fund:VOM	225.00
Bill	06/09/2017	Darrell Morris	Traffic Marvin W/E 06-09-17	General Fund:VOM	150.00
Bill	06/09/2017	David Taylor Richardson	Traffic Marvin W/E 06-09-17	General Fund:VOM	75.00
Bill	06/09/2017	Lia Fue Yang	Traffic Marvin W/E 06-09-17	General Fund:VOM	75.00
Total 5501 · Other Public Safety					1,275.00
Total 5500 · Public Safety					1,275.00
6000 · Salaries & Related Expenditures					
6001 · Gross Wages					
6003 · Village Administrator/Senior PI					
Paycheck	06/15/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	2,625.00
Paycheck	06/30/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	2,511.42
Total 6003 · Village Administrator/Senior PI					5,136.42
6004 · Clerk					
Paycheck	06/15/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	2,083.33
Paycheck	06/30/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	1,992.97
Total 6004 · Clerk					4,076.30
6005 · Finance Officer					
Paycheck	06/15/2017	Christine A Robertson	Direct Deposit	General Fund:VOM	848.00
Paycheck	06/30/2017	Christine A Robertson	Direct Deposit	General Fund:VOM	928.00
Total 6005 · Finance Officer					1,776.00
6002 · Tax Collector					
Paycheck	06/15/2017	Nancy A. Schneeberger	Direct Deposit	General Fund:VOM	472.00
Paycheck	06/30/2017	Nancy A. Schneeberger	Direct Deposit	General Fund:VOM	384.00
Total 6002 · Tax Collector					856.00
6007 · Zoning Assistant					
Paycheck	06/15/2017	Kelley S. Moore	Direct Deposit	General Fund:VOM	468.75
Paycheck	06/30/2017	Kelley S. Moore	Direct Deposit	General Fund:VOM	348.75
Total 6007 · Zoning Assistant					817.50
6031 · Park Mgr / Code Enforcement					
Paycheck	06/15/2017	Derek R Durst	Direct Deposit	General Fund:Park Operations	1,516.67
Paycheck	06/30/2017	Derek R Durst	Direct Deposit	General Fund:Park Operations	1,516.67
Total 6031 · Park Mgr / Code Enforcement					3,033.34

Transparency Report Expenditures

Type	Date	Name	Memo	Class	Amount
6711 · Park Maintenance Associates					
Paycheck	06/15/2017	Nicholas R Muti	Direct Deposit	General Fund:Park Operations	224.75
Paycheck	06/15/2017	Nicholas R Muti	Direct Deposit	General Fund:Park Operations	29.00
Paycheck	06/15/2017	Willis E. Helms	Direct Deposit	General Fund:Park Operations	703.25
Paycheck	06/15/2017	Willis E. Helms	Direct Deposit	General Fund:Park Operations	29.00
Paycheck	06/30/2017	Justin T Moore	Direct Deposit	General Fund:Park Operations	20.00
Paycheck	06/30/2017	Nicholas R Muti	Direct Deposit	General Fund:Park Operations	116.00
Paycheck	06/30/2017	Willis E. Helms	Direct Deposit	General Fund:Park Operations	561.88
Total 6711 · Park Maintenance Associates					1,683.88
6001 · Gross Wages - Other					
Paycheck	06/15/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/30/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	90.36
Paycheck	06/30/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/30/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	113.58
Total 6001 · Gross Wages - Other					203.94
Total 6001 · Gross Wages					17,583.38
6080 · Fringe Benefits					
6083 · Payroll - Health/Life Insurance					
Bill	06/01/2017	Municipal Insurance Trust of NC	monthly health insurance full time staff - June	General Fund:VOM	2,142.00
Bill	06/01/2017	Municipal Insurance Trust of NC	refund for May premium for Melody Graham	General Fund:VOM	-714.00
Total 6083 · Payroll - Health/Life Insurance					1,428.00
6084 · Payroll - Retirement Exp					
Paycheck	06/15/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	151.04
Paycheck	06/15/2017	Derek R Durst	Direct Deposit	General Fund:Park Operations	109.96
Paycheck	06/15/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	190.31
Paycheck	06/30/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	151.04
Paycheck	06/30/2017	Derek R Durst	Direct Deposit	General Fund:Park Operations	109.96
Paycheck	06/30/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	190.31
Total 6084 · Payroll - Retirement Exp					902.62
Total 6080 · Fringe Benefits					2,330.62
6090 · Payroll Tax					
6091 · FICA/941 (Town match)					
Paycheck	06/15/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	125.54
Paycheck	06/15/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	29.36
Paycheck	06/15/2017	Christine A Robertson	Direct Deposit	General Fund:VOM	52.58
Paycheck	06/15/2017	Christine A Robertson	Direct Deposit	General Fund:VOM	12.30
Paycheck	06/15/2017	Derek R Durst	Direct Deposit	General Fund:Park Operations	88.51
Paycheck	06/15/2017	Derek R Durst	Direct Deposit	General Fund:Park Operations	20.70
Paycheck	06/15/2017	Kelley S. Moore	Direct Deposit	General Fund:VOM	29.06
Paycheck	06/15/2017	Kelley S. Moore	Direct Deposit	General Fund:VOM	6.80
Paycheck	06/15/2017	Nancy A. Schneeberger	Direct Deposit	General Fund:VOM	29.27
Paycheck	06/15/2017	Nancy A. Schneeberger	Direct Deposit	General Fund:VOM	6.85
Paycheck	06/15/2017	Nicholas R Muti	Direct Deposit	General Fund:Park Operations	15.74
Paycheck	06/15/2017	Nicholas R Muti	Direct Deposit	General Fund:Park Operations	3.68
Paycheck	06/15/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	157.38
Paycheck	06/15/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	36.81
Paycheck	06/15/2017	Willis E. Helms	Direct Deposit	General Fund:Park Operations	45.40
Paycheck	06/15/2017	Willis E. Helms	Direct Deposit	General Fund:Park Operations	10.62
Paycheck	06/30/2017	Brian W. Beaty	Direct Deposit	General Fund:VOM	27.90
Paycheck	06/30/2017	Brian W. Beaty	Direct Deposit	General Fund:VOM	6.52
Paycheck	06/30/2017	Joseph E. Pollino Jr.	Direct Deposit	General Fund:VOM	31.00
Paycheck	06/30/2017	Joseph E. Pollino Jr.	Direct Deposit	General Fund:VOM	7.25
Paycheck	06/30/2017	Nicholas R. Dispenziere	Direct Deposit	General Fund:VOM	24.80
Paycheck	06/30/2017	Nicholas R. Dispenziere	Direct Deposit	General Fund:VOM	5.80
Paycheck	06/30/2017	Robert E. Epps	Direct Deposit	General Fund:VOM	24.80
Paycheck	06/30/2017	Robert E. Epps	Direct Deposit	General Fund:VOM	5.80
Paycheck	06/30/2017	Ronald J. Salimao	Direct Deposit	General Fund:VOM	24.80
Paycheck	06/30/2017	Ronald J. Salimao	Direct Deposit	General Fund:VOM	5.80
Paycheck	06/30/2017	Andrew C. Wortman	Direct Deposit	General Fund:VOM	6.20
Paycheck	06/30/2017	Andrew C. Wortman	Direct Deposit	General Fund:VOM	1.45
Paycheck	06/30/2017	Edward N. Query	Direct Deposit	General Fund:VOM	9.30
Paycheck	06/30/2017	Edward N. Query	Direct Deposit	General Fund:VOM	2.18
Paycheck	06/30/2017	Jennifer Slotten	Direct Deposit	General Fund:VOM	9.30
Paycheck	06/30/2017	Jennifer Slotten	Direct Deposit	General Fund:VOM	2.18
Paycheck	06/30/2017	Richard P. Holzberg	Direct Deposit	General Fund:VOM	4.65
Paycheck	06/30/2017	Richard P. Holzberg	Direct Deposit	General Fund:VOM	1.09
Paycheck	06/30/2017	Thomas E. Traub	Direct Deposit	General Fund:VOM	13.95
Paycheck	06/30/2017	Thomas E. Traub	Direct Deposit	General Fund:VOM	3.26
Paycheck	06/30/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	125.54
Paycheck	06/30/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	29.36
Paycheck	06/30/2017	Christine A. Robertson	Direct Deposit	General Fund:VOM	57.53
Paycheck	06/30/2017	Christine A. Robertson	Direct Deposit	General Fund:VOM	13.45
Paycheck	06/30/2017	Derek R. Durst	Direct Deposit	General Fund:Park Operations	88.52
Paycheck	06/30/2017	Derek R. Durst	Direct Deposit	General Fund:Park Operations	20.70
Paycheck	06/30/2017	Justin T. Moore	Direct Deposit	General Fund:Park Operations	1.24
Paycheck	06/30/2017	Justin T. Moore	Direct Deposit	General Fund:Park Operations	0.29
Paycheck	06/30/2017	Kelley S. Moore	Direct Deposit	General Fund:VOM	21.62
Paycheck	06/30/2017	Kelley S. Moore	Direct Deposit	General Fund:VOM	5.06
Paycheck	06/30/2017	Nancy A. Schneeberger	Direct Deposit	General Fund:VOM	23.81
Paycheck	06/30/2017	Nancy A. Schneeberger	Direct Deposit	General Fund:VOM	5.57
Paycheck	06/30/2017	Nicholas R. Muti	Direct Deposit	General Fund:Park Operations	7.19
Paycheck	06/30/2017	Nicholas R. Muti	Direct Deposit	General Fund:Park Operations	1.68
Paycheck	06/30/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	157.39
Paycheck	06/30/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	36.81
Paycheck	06/30/2017	Willis E. Helms	Direct Deposit	General Fund:Park Operations	34.84
Paycheck	06/30/2017	Willis E. Helms	Direct Deposit	General Fund:Park Operations	8.15
Total 6091 · FICA/941 (Town match)					1,527.38
Total 6090 · Payroll Tax					1,527.38

Transparency Report Expenditures

Type	Date	Name	Memo	Class	Amount
6100 · Other Payroll Expenditures					
6102 · Direct Deposit Fees					
Liability C...	06/14/2017	QuickBooks Payroll Service	Fee for 8 direct deposit(s) at \$1.75 each	General Fund:VOM	14.00
Paycheck	06/15/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/15/2017	Christine A Robertson	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/15/2017	Derek R Durst	Direct Deposit	General Fund:Park Operations	0.00
Paycheck	06/15/2017	Kelley S. Moore	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/15/2017	Nancy A. Schneeberger	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/15/2017	Nicholas R Muti	Direct Deposit	General Fund:Park Operations	0.00
Paycheck	06/15/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/15/2017	Willis E. Helms	Direct Deposit	General Fund:Park Operations	0.00
Liability C...	06/29/2017	QuickBooks Payroll Service	Fee for 14 direct deposit(s) at \$1.75 each	General Fund:VOM	24.50
Paycheck	06/30/2017	Barbara R. Blackwell	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/30/2017	Christine A Robertson	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/30/2017	Derek R Durst	Direct Deposit	General Fund:Park Operations	0.00
Paycheck	06/30/2017	Justin T Moore	Direct Deposit	General Fund:Park Operations	0.00
Paycheck	06/30/2017	Kelley S. Moore	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/30/2017	Nancy A. Schneeberger	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/30/2017	Nicholas R Muti	Direct Deposit	General Fund:Park Operations	0.00
Paycheck	06/30/2017	Robyn M. Stuber	Direct Deposit	General Fund:VOM	0.00
Paycheck	06/30/2017	Willis E. Helms	Direct Deposit	General Fund:Park Operations	0.00
Total 6102 · Direct Deposit Fees					38.50
Total 6100 · Other Payroll Expenditures					38.50
Total 6000 · Salaries & Related Expenditures					21,479.88
6050 · Stipends					
6051 · Council					
Paycheck	06/30/2017	Nicholas R. Dispenziere	Direct Deposit	General Fund:VOM	400.00
Paycheck	06/30/2017	Robert E Epps	Direct Deposit	General Fund:VOM	400.00
Paycheck	06/30/2017	Ronald J. Salimao	Direct Deposit	General Fund:VOM	400.00
Total 6051 · Council					1,200.00
6052 · Mayor					
Paycheck	06/30/2017	Joseph E. Pollino Jr.	Direct Deposit	General Fund:VOM	500.00
Total 6052 · Mayor					500.00
6053 · Mayor Pro Tem					
Paycheck	06/30/2017	Brian W. Beaty	Direct Deposit	General Fund:VOM	450.00
Total 6053 · Mayor Pro Tem					450.00
6060 · Stipends - Committee Members					
6061 · Parks & Rec					
Paycheck	06/30/2017	Andrew C Wortman		General Fund:VOM	100.00
Paycheck	06/30/2017	Edward N. Query		General Fund:VOM	150.00
Total 6061 · Parks & Rec					250.00
6062 · Planning Board					
Paycheck	06/30/2017	Jennifer Slotten		General Fund:VOM	150.00
Paycheck	06/30/2017	Richard P. Holzberg		General Fund:VOM	75.00
Paycheck	06/30/2017	Thomas E Traub		General Fund:VOM	225.00
Total 6062 · Planning Board					450.00
Total 6060 · Stipends - Committee Members					700.00
Total 6050 · Stipends					2,850.00
6400 · Training & Travel					
6403 · Books & Reference Materials					
Credit Car...	06/15/2017	School of Government	Rules of Procedure	General Fund:VOM	44.00
Total 6403 · Books & Reference Materials					44.00
Total 6400 · Training & Travel					44.00
6500 · Zoning Expenditures					
6502 · Zoning - Engineering					
60521 · Powell Bill / Roads					
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - Cost Estimating, Pavement Condition, Other May 31 to June 27, 2017	General Fund:Powell Bill:Engineering	1,490.84
General J...	06/30/2017		Reclass portion of PB Engineering Costs to Capital Project	Capital Projects Fund:Road Improvements	-14,921.03
Total 60521 · Powell Bill / Roads					-13,430.19
60522 · Development Costs					
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - The Preserve May 31 to June 27, 2017	General Fund:Developers:Toll Brothers:The Pr...	786.69
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - Woodcliff May 31 to June 27, 2017	General Fund:Developers:True Homes:Woodc...	0.00
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - Tullamore May 31 to June 27, 2017	General Fund:Developers:Pulte:Tullamore	172.50
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - Wyndmoor May 31 to June 27, 2017	General Fund:Developers:Live Well/Sinacori:...	281.25
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - Amber Meadows May 31 to June 27, 2017	General Fund:Developers:Pulte:Amber Meado...	435.00
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - Courtyards at Marvin May 31 to June 27, 2017	General Fund:Developers:Epcoc:Courtyards a...	18.75
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - Broadmoor May 31 to June 27, 2017	General Fund:Developers:Carolina Dev Servic...	0.00
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - Three Pond Acres May 31 to June 27, 2017	General Fund:Developers:Casey Crawford / S...	0.00
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - Barcroft May 31 to June 27, 2017	General Fund:Developers:Essex Homes:Barcr...	0.00
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - Belle Grove May 31 to June 27, 2017	General Fund:Developers:Ryan Homes:Belle ...	18.75
Total 60522 · Development Costs					1,712.94
60523 · Other					
Bill	06/30/2017	A. Morton Thomas & Associates, ...	Engineering - VOM May 31 to June 27, 2017	General Fund:VOM	1,552.50
Total 60523 · Other					1,552.50
60524 · Billed to Developers					
Invoice	06/30/2017	Pulte Group	Engineer Consultation - Amber Meadows wet pond design review and response - June 2017	General Fund:Developers:Pulte:Amber Meado...	-135.00
Total 60524 · Billed to Developers					-135.00
Total 6502 · Zoning - Engineering					-10,299.75
Total 6500 · Zoning Expenditures					-10,299.75
6600 · Debt Service					
6601 · Mar-Efird park principal pymts					
Bill	06/04/2017	Bank of America NA	Principal Payment for Marvin Efird Park Loan-Invoice #1710003912	General Fund:VOM	8,928.57
General J...	06/30/2017		Use contingency funds	General Fund:VOM	-0.32
Total 6601 · Mar-Efird park principal pymts					8,928.25

Transparency Report Expenditures

Accrual Basis

June 2017

Type	Date	Name	Memo	Class	Amount
6602 · Marvin-Efird Park Loan Interest					
Bill	06/04/2017	Bank of America NA	Interest Payment for Marvin Efird Park Loan	General Fund:VOM	181.47
Total 6602 · Marvin-Efird Park Loan Interest					181.47
Total 6600 · Debt Service					9,109.72
6700 · Park Operations					
6701 · Park Revenue					
6702 · Barn Rentals					
Deposit	06/07/2017		Steury 6/10/17	General Fund:Park Operations	-150.00
Deposit	06/08/2017		American Metals 5/25/17	General Fund:Park Operations	-400.00
Total 6702 · Barn Rentals					-550.00
6706 · Non-Resident Parking					
Deposit	06/13/2017		Annual	General Fund:Park Operations	-50.00
Deposit	06/13/2017		2 Dailes	General Fund:Park Operations	-10.00
Deposit	06/26/2017		Annual	General Fund:Park Operations	-50.00
General J...	06/30/2017		April 2017 CC receipts	General Fund:Park Operations	-70.00
Total 6706 · Non-Resident Parking					-180.00
6707 · Resident Parking					
Deposit	06/13/2017		McClintock	General Fund:Park Operations	-5.00
Total 6707 · Resident Parking					-5.00
Total 6701 · Park Revenue					-735.00
6709 · Park Expenditures					
6720 · Electricity, Gas & Water					
Check	06/07/2017	Union County Public Works	Water usage 4/26/17-5/25/17	General Fund:Park Operations	14.33
Bill	06/18/2017	Union Power Cooperative	5369518006 Barn	General Fund:Park Operations	58.06
Bill	06/18/2017	Union Power Cooperative	5369518006 Bathroom	General Fund:Park Operations	64.90
Bill	06/18/2017	Union Power Cooperative	5369518010 Shed	General Fund:Park Operations	31.68
Total 6720 · Electricity, Gas & Water					168.97
6735 · Maintenance Expenses					
6739 · General Repairs					
Credit Car...	06/05/2017	Adams Plumbing, Inc.	Repaired hydrant faucet at community gardens	General Fund:Park Operations	556.45
Total 6739 · General Repairs					556.45
6741 · Posion Ivy Control					
Credit Car...	06/19/2017	Lowes Home Improvement	weed killer and ant killer	General Fund:Park Operations	133.39
Total 6741 · Posion Ivy Control					133.39
6742 · Supplies					
Credit Car...	06/05/2017	Lowes Home Improvement	keys for new employee	General Fund:Park Operations	11.93
Credit Car...	06/19/2017	Lowes Home Improvement	key tags, screws, trash bags	General Fund:Park Operations	24.54
Credit Car...	06/19/2017	Lowes Home Improvement	water jug (returned on 6/21)	General Fund:Park Operations	12.99
Credit Car...	06/21/2017	Lowes Home Improvement	returned water jug from 6/19	General Fund:Park Operations	-12.99
Bill	06/22/2017	Office Depot	latex gloves; Inv 937421685001	General Fund:Park Operations	6.83
Bill	06/22/2017	Office Depot	wipes and gloves; Inv 937423604001	General Fund:Park Operations	15.48
Total 6742 · Supplies					58.78
6744 · Vehic, Equip Repair & Maint					
Credit Car...	06/14/2017	QT	Gas for equipment	General Fund:Park Operations	38.36
Credit Car...	06/19/2017	JPs Auto Repair	plug flat tire	General Fund:Park Operations	10.00
Credit Car...	06/24/2017	QT	Gas for equipment	General Fund:Park Operations	26.62
Total 6744 · Vehic, Equip Repair & Maint					74.98
6752 · Small Equipment Purchases					
Credit Car...	06/21/2017	Lowes Home Improvement	New Weed Eater	General Fund:Park Operations	199.00
Total 6752 · Small Equipment Purchases					199.00
Total 6735 · Maintenance Expenses					1,022.60
Total 6709 · Park Expenditures					1,191.57
Total 6700 · Park Operations					466.57
6900 · Contingency					
General J...	06/30/2017		Use contingency funds	General Fund:VOM	535.36
Total 6900 · Contingency					535.36
90000 · Capital Projects Fund FY17					
90100 · CP - Architect /Engineer /Legal					
Check	06/01/2017	Urban Architectural Group P.A.	Interior Design - hourly charges	Capital Projects Fund:Village Hall	2,232.35
Check	06/01/2017	Urban Architectural Group P.A.	Reimbursable Expenses	Capital Projects Fund:Village Hall	18.48
Check	06/09/2017	NCDOT	Fee	Capital Projects Fund:Village Hall	0.00
Check	06/09/2017	NCDENR	Fee	Capital Projects Fund:Village Hall	195.00
Check	06/09/2017	Union County Public Works	Fee	Capital Projects Fund:Village Hall	427.50
General J...	06/09/2017		Zoning Permit - Village Hall	Capital Projects Fund:Village Hall	250.00
General J...	06/09/2017		Tree Removal Permit - Village Hall	Capital Projects Fund:Village Hall	50.00
Check	06/15/2017	NCDOT	Fee	Capital Projects Fund:Village Hall	50.00
Check	06/19/2017	NCDENR	Stormwater Review Fee	Capital Projects Fund:Village Hall	505.00
Bill	06/19/2017	ESP Associates, P.A.	Construction Documents (80% thru May 28, 2017)	Capital Projects Fund:Village Hall	3,850.00
Bill	06/30/2017	ESP Associates, P.A.	Construction Documents (85% thru June 30, 2017)	Capital Projects Fund:Village Hall	1,925.00
Bill	06/30/2017	ESP Associates, P.A.	Permeable Pavers (100% thru June 30, 2017)	Capital Projects Fund:Village Hall	2,500.00
Bill	06/30/2017	ESP Associates, P.A.	Reimbursables thru June 30, 2017	Capital Projects Fund:Village Hall	238.97
General J...	06/30/2017		Reclass portion of PB Engineering Costs to Capital Project	General Fund:Powell Bill:Engineering	14,921.03
Total 90100 · CP - Architect /Engineer /Legal					27,163.33
Total 90000 · Capital Projects Fund FY17					27,163.33
TOTAL					65,546.04

Village of Marvin
 Traffic Control - Deputy Cost
 Budget and Actual/Budget Totals
 FY 2016-17

Month	School Days Per Month	Maximum Deputy Cost per Day	Budgeted per Month	Actual Monthly and remaining budget
August	3	\$ 150	\$ 450	\$ -
September	21	\$ 150	\$ 3,150	\$ 3,225
October	20	\$ 150	\$ 3,000	\$ 2,625
November	17	\$ 150	\$ 2,550	\$ 2,025
December	14	\$ 150	\$ 2,100	\$ 1,950
January	19	\$ 150	\$ 2,850	\$ 2,250
February	20	\$ 150	\$ 3,000	\$ 2,819
March	22	\$ 150	\$ 3,300	\$ 3,000
April	15	\$ 150	\$ 2,250	\$ 2,175
May	22	\$ 150	\$ 3,300	\$ 2,700
June	7	\$ 150	\$ 1,050	\$ 1,275
	180		\$ 27,000	\$ 24,044

Budgeted per Month YTD	Actual YTD plus remaining budget
\$ 450	\$ -
\$ 3,600	\$ 3,225
\$ 6,600	\$ 5,850
\$ 9,150	\$ 7,875
\$ 11,250	\$ 9,825
\$ 14,100	\$ 12,075
\$ 17,100	\$ 14,894
\$ 20,400	\$ 17,894
\$ 22,650	\$ 20,069
\$ 25,950	\$ 22,769
\$ 27,000	\$ 24,044

*Months in bold are actual numbers

Through June 30th we were \$2,956 under budget; this is primarily due to days where there is only one officer, or when there are no officers on duty compared to two officers per day in the budget.