

**VILLAGE OF MARVIN**  
Regular Council Meeting Minutes  
May 25, 2017 – Village Hall  
Page 1 of 4 (revised)

Mayor Pollino called the regular meeting to order at 5:00 p.m.

Quorum was established with the following members in attendance: Mayor Joe Pollino, Mayor Pro Tem Brian Beaty, Councilman Nick Dispenziere, Councilman Robert Epps and Councilman Ron Salimao.

No members were absent.

The following staff was present:  
Robyn Stuber, Administrator/Planner  
Barbie Blackwell, Clerk  
Christine Robertson, Finance Officer

**ADOPTION OF AGENDA**

Councilman Salimao added one new agenda item 2 to the Agenda to Appoint Barbie Blackwell as the new Village Clerk.

***Motion:*** Councilman Dispenziere moved to adopt the agenda as amended.  
***Vote:*** The motion passed with a unanimous vote.

**APPOINTMENT OF THE NEW VILLAGE CLERK**

Mayor Pollino requested a motion to appoint Barbie Blackwell as the new Village Clerk.

***Motion:*** Councilman Salimao moved to appoint Barbie Blackwell as the new Village Clerk.  
***Vote:*** The motion passed with a unanimous vote.

Mayor Pollino read the Oath of Office to Ms. Blackwell.

**PUBLIC HEARING ON THE PROPOSED 2017-2018 VILLAGE OF MARVIN GENERAL FUND BUDGET ORDINANCE #0R-2017-06-01**

Mayor Pollino requested a motion to open the public hearing for public comments.

***Motion:*** Councilman Salimao moved to open the public hearing at 5:06 pm.  
***Vote:*** The motion passed with a unanimous vote.

There was no one signed up to speak.

Mayor Pollino requested a motion to close the public hearing.

**Motion:** Mayor Pro Tem Beaty moved to close the public hearing at 5:06 pm.  
**Vote:** The motion passed with a unanimous vote.

Council had no changes to the proposed General Fund Budget Ordinance #OR-2017-06-01. Ms. Robertson was excused at 5:06 pm.

#### UPDATE ON SUBDIVISION PLANS

Dr. Stuber gave a brief update on four subdivision to Council: *Three Ponds*, *Barcroft*, *Broadmoor* and *Marvin Gardens*. There are two currently under review and two are in process.

1. Three Ponds – Dr. Stuber noted that the final plat has been approved, signed and officially recorded in GIS with Union County. The Village of Marvin has issued 4 zoning building permits.
2. Barcroft (Dr. Stuber and Richard Smith) – Dr. Stuber noted this is being reviewed with Planning Consultant, Richard Smith. Mr. Smith's staff report will be included on the June Planning Board agenda and Dr. Stuber will present. Mr. Smith finalized the second review on May 25, 2017 and waiting on final feedback from DOT. Dr. Stuber noted that the Village engineer has reviewed and approved the plans for 27 lots on 41.31 acres. Dr. Stuber noted that there is no documentation for in lieu of fees for the trail easement.
3. Broadmoor – Dr. Stuber noted will be reviewed at the same time as Barcroft. Construction plans are being reviewed for 62 lots on 86 acres. Dr. Stuber also noted that Mr. Smith did the initial review of the plans. Village staff and engineer have reviewed and ready to move forward with the project. The project will go to the Planning Board for review in June, 2017.
4. Marvin Gardens – Council approved the ICD in December 2016. Dr. Stuber noted that Council gave their permission for Councilman Epps and Dr. Stuber to reach out to Thomas Cowen regarding the Publix project. The permitting team will discuss the permitting process in June. Publix is concerned about how the design review ordinances are written and she will review the process.

Councilman Salimao noted that the Village had all their ordinances rewritten to make it easier when the Publix permits came back for approval.

Councilman Epps noted that Mr. Cowen made no reference to the sign ordinances but felt there was some ambiguity regarding timelines.

Councilman Epps noted that Publix is moving forward with the project.

Councilman Salimao suggested getting the agenda out earlier. He also suggested sending out multiple agendas for planning and reviewing future projects.

Councilman Epps liked the format for the Administrators report and suggested using the same format for future reports.

Mayor Pro Tem Beaty suggested using a four block project management template for tracking projects. He noted that you divide the page into four pieces such as: (1) summary of the projects; (2) What has been achieved; (3) Risk; and (4) Next Items. Then, a stop

light at the top of the page red-stop, yellow-caution, and green-to show how well the project is tracking.

#### **UPDATE ON VILLAGE HALL**

Dr. Stuber explained: She spoke with the architect for the Village Hall and the plans should be completed by mid-June for submission to Union County. Next, the Village waits for County approval. Concurrently, the engineer's plans are almost finalized for permitting and will need to go through the approval process with Village of Marvin, NCDOT, NCDEQ/NCDENR and Union County Public Works. She is waiting on an update from ESP when to start the permitting process prior to putting the project out to bid for late-summer or early-fall.

Dr. Stuber continued: She provided two renderings with different color schemes one with brown siding and green awnings and the second with green siding and brown awnings. Council chose on the second (green) rendering.

#### **UPDATE ON SUBDIVISION ROAD PROCESS**

Dr. Stuber explained: The bid package for the Canterfield resurfacing has been advertised in the EJ and on the Village's website. The bid opening is June 1, 2017 at 10 am. The Engineer will be opening the bid and staff will be present to witness. She noted the project is on target to start before the end of the fiscal year.

Dr. Stuber continued: She noted the Engineer is working on the bid documents for the Road Acceptance Plan on the Open Asphalt/Misc. concrete project. Staff is waiting on NCDOT direction on how to proceed with the Weddington Chase Municipal Agreement. Staff and the Village Engineer are working closely with NCDOT regarding the Oakbrook Estates project.

Dr. Stuber added: She is in contact with Michael James, Assistant County Manager for Union County, regarding the possibility of adding a Marvin seal to the street signs when the Village takes over the roads.

#### **UPDATE ON MARVIN ROAD AND NEW TOWN ROAD**

Council discussed the accident that occurred on the corner of Marvin Road and New Town Road. The vehicle was flipped upside down but no one was hurt. Dr. Stuber noted that she will send out crash information to Council.

Dr. Stuber noted that NCDOT is still working on the report for the three way stop. She also asked them about the temporary light. NCDOT indicated, they would not install a temporary light at this time because utilities would need to be moved. Right of ways would also be needed and if traffic plans were going to change in a few years to install a roundabout for that intersection, this would create two right of way acquisitions for the same properties. Dr. Stuber continues discussions with NCDOT regarding two roundabouts at Marvin School & New Town Roads and Waxhaw-Marvin and New Town Roads. The project is tentatively scheduled to begin spring 2018. Dr. Stuber will be discussing acquisitions with NCDOT for the Village's property.

Dr. Stuber noted start up for the project cannot be until final approval from CRTPO and funding is tied to it the Village's hands are tied. Dr. Stuber asked how the Village could spend

\$1.5 to \$2 million for funding and administering it without staff and experience. Mayor Pollino said he did not understand. That is a broken system when you say here's the money can you just do it and give us with an I-owe-you. Dr. Stuber said it sounded like NCDOT would administer it if the Village gave them the money she did not know. Mayor Pollino noted that it is their road to fix we are moving the timeline with today's cash and not what it is going to cost in five years. Dr. Stuber noted that once it is funded the village could have that conversation with NCDOT. Councilman Salimao questioned the \$600,000 for the project cost. Dr. Stuber said no and she is waiting on clarification from Scott on the cost of the project. Dr. Stuber said that she was vaguely told that the project would begin in spring 2018 but she is meeting with the person that handles the acquisitions of the easements for Village property. Mayor Pollino questioned the \$600,000 was for the realignment and the light cost and not the roundabouts. He felt the discrepancy came from was the Village was always working on the red light. Dr. Stuber felt that the \$600,000 notated in document is referencing the funding match from the Village for the project.

Councilman Epps asked if the Village Engineer has looked at the gravel at Marvin School and New Town Roads. Dr. Stuber noted that he has not been out to the area but they plan to discuss options. Dr. Stuber also noted that the Engineer told DOT not to place gravel at that intersection. Dr. Stuber noted that Mr. Underwood would have DOT put a coating on the area to cover the gravel.

Councilman noted he showed Councilman Dispenziere driving around what happens on gravel. He noted that you lose traction, which makes it dangerous especially for inexperienced drivers. Of course, it kicks up more and more gravel.

Councilman Epps asked has Mr. Underwood been back out to review the patchwork of the gravel spot.

Dr. Stuber noted that Mr. Underwood had not reviewed the patchwork.

Councilman Epps asked Dr. Stuber who the guy was in the little car taking notes. Dr. Stuber said it was the count person for the three way stop.

Councilman Epps noted that was encouraging.

Mayor Pollino made a comment regarding the traffic on Marvin School and New Town Road. He noted that the Officer on the far side did not know what he was doing because there was traffic backed up.

Dr. Stuber noted that Russ Odell has a drone video of the backup. He put it on YouTube and sent it to Scott Cole at DOT to further push the issue along.

Mayor Pollino asked Dr. Stuber to send him the link.

#### **REVIEW ACTION ITEMS**

There were no action items for review.

Councilman Salimao noted that at their retreat the Council discussed having a list of action items once a quarter to keep track of projects from the end of July to year to date.

Mayor Pro Tem Beaty requested the tasks be updated on share point.

**COUNCIL COMMENTS**

Mayor Pro Tem Beaty stated: Barbie welcome. Glad you passed your first test.

Councilman Salimao stated: Barbie welcome again. We will do better with out next step items. We don't want you to think that we didn't give you anything.

Councilman Dispenziere stated: Welcome aboard Barbie. It is nice to have you here. Robyn, thank you getting everything out. The updates were helpful. Thank Chris for having our budget stuff ready. I will be gone until July.

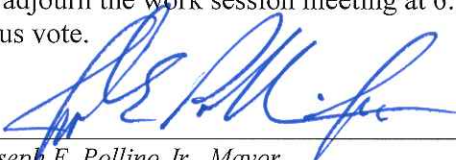
Councilman Epps stated: We will miss you Nick. Barbie welcome. Thanks again for the reports. I appreciate it. It was a pleasure to open only one email and have them all there. Very encouraged with my talk with Publix and that they were moving forward. I think it will be a good project for everybody. I am encouraged about Dr. Stuber's vote on the June 1 regarding the Marvin & New Town Road intersection. Anything that we can do to encourage safety would be great but need to stay focused on getting the roundabout started and completed is huge. Thank you for that.

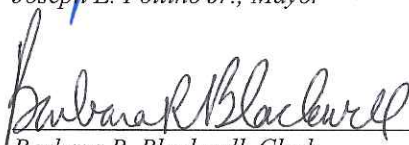
Mayor Pollino stated: Welcome Barbie. Thanks for coming on board. We are hoping but do not get use to an hour meeting. This may be a new record for at least a work session meeting but we are trying to get better at that and trying to stay on task. I think Robyn does a nice job keeping us on task. I appreciate that and appreciate the work that you continue to do for us and putting these things in a way that is easily to understand. Nick enjoy your vacation. My vacation starts June 11. I will be here for the next meeting and I think that some of the Mayor's meetings have been postpone. If you guys have anything that you want me to discuss with them or if you want to join us we will be happy to have you. That's on a monthly basis.

**ADJOURNMENT**

**Motion:** Councilman Dispenziere moved to adjourn the work session meeting at 6:10 p.m.  
**Vote:** The motion passed with a unanimous vote.

Adopted: July 11, 2017

  
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Joseph E. Pollino Jr., Mayor

  
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Barbara R. Blackwell, Clerk

