

**VILLAGE OF MARVIN**  
Village Council and Planning Board Joint Meeting Minutes  
March 26, 2018 – Village Hall

Mayor Pollino called the Joint Village Council meeting with Planning Board to order at 6:07 p.m.

**1. DETERMINATION OF QUORUM**

Quorum was determined with the following members in attendance: Mayor Joe Pollino, Mayor Pro Tem Nick Dispenziere, Councilwoman Kim Vandenberg, Councilman Ron Salimao, and Councilman Robert Epps

The following staff were present:

Chris Robertson, Interim Administrator/Finance Officer  
Lara Carnow, Planner  
Barbie Blackwell, Clerk

**2. ADOPTION OF AGENDA**

*Motion:* Mayor Pro Tem Dispenziere moved to adopt the agenda as presented.  
*Vote:* The motion passed with unanimous vote.

**3. Call for a Public Hearing to be held on April 10, 2018 at 6:30 pm at the Village Hall for CUP #18-12055 for a pool to be located in the side yard without the required minimum side yard setbacks.**

*Motion:* Mayor Pro Tem Dispenziere moved to set the public hearing for April 10, 2018 for 6:30 pm at the Village Hall for CUP #18-12055 for a pool to be located in the side yard without the required minimum side yard setbacks.  
*Vote:* The motion passed with unanimous vote.

**4. DISCUSSION AND CONSIDERATION TO UPDATE THE SURVEY FOR THE LAND USE PLAN**

Mr. Jones explained: The Planning Board discussed conducting a new survey. Members are reviewing the plan from a survey conducted in 2013. He noted that Marvin has changed both in population and economically since the survey was conducted. The Planning Board recommended for a third party to conduct a new survey. In addition, the Planning Board would continue review of the plan while the survey was being conducted. He noted that any data changes from the new survey would be updated in the plan. Planning Board feels that the updated LUP would be presented to Council by mid-July 2018.

Mr. Jones shared the timeline and the agencies that are being considered to conduct the survey with Council.

Council directed the Planning Board to move forward with a new survey. Council also requested to review at least two survey proposals with costs, scope of work and examples of surveys conducted.

**5. UPDATE ON THE LAND USE PLAN**

Planning Board members explained: Landowners should have the opportunity to provide feedback on future land development in Marvin and within the downtown corridor. Council agreed to craft a letter inviting them to a roundtable discussion to identify ways to develop the downtown corridor while adhering to Marvin's Ordinances.

Council suggested the Planning Board revise and send out the Landowner's letter to schedule a meeting with them to discuss ideas on how to develop the downtown corridor. Council also suggested sending out a set of questions prior to the meeting to landowners regarding future land development.

Planning Board recommended a bubble map be created to identify the property lines within a Village Center area.

Planning Board and Council revised page 65 of the Land Use Plan to be used as a template for an attachment to the Landowners letter.

**6. COUNCIL PRIORITIES FOR PLANNING BOARD**

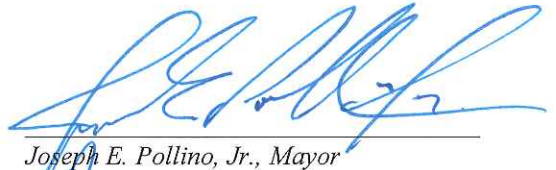
- Re-establish the Design Review Board
- Review again the outside look of the new Village Hall
- Fill the Planning Board Vacancy

Councilman Epps suggested that Council send Planning Board members two pictures of what they think the new Village Hall should look like.

**7. ADJOURNMENT**

*Motion:* Mayor Pro Tem Dispenziere moved to adjourn the meeting at 8:13 p.m.  
*Vote:* The motion passed with unanimous vote.

Adopted: 5.8.18



Joseph E. Pollino, Jr., Mayor



Barbara R. Blackwell, Clerk

